

Rebates in Cases of Withdrawal or Dismissal

In the event it becomes necessary for a student to withdraw or be dismissed before the end of a semester for any cause whatsoever, refunds of tuition, room, and board are governed by the policies listed below.

To withdraw from the college, the student must notify the Enrollment Coordinator (katieboyce@principia.edu). The effective date of withdrawal is the day of this notification.

If tuition payments are being made under Principia's installment payment plan, the adjusted balance due for the semester becomes immediately due and payable.

The reservation deposit is normally forfeited in cases of withdrawal or dismissal.

Tuition Rebate

- 100% of tuition will be rebated for withdrawals made by Friday of week two of the semester.
- 50% of tuition will be rebated for withdrawals made between the Saturday at the end of week two and Friday of week three of the semester.
- 25% of tuition will be rebated for withdrawals made between the Saturday at the end of week three and Friday of week four of the semester.
- No tuition will be rebated for withdrawals made after Friday of week four of the semester.
- No tuition will be rebated for administrative withdrawals.

These rules apply to students withdrawing from individual courses or an entire college program. The same rule applies for students taking an off-campus or inter-term independent course, with the dates shown on the course contract constituting the term of that course.

Rebate Rules for Summer Coursework

Students may withdraw from Summer Interterm coursework from Monday, week 1 through Friday, week 4 at 5:00pm central time with permission from the instructor and the student's academic advisor(s). Since the students, advisor(s), and faculty may be in different locations, especially if the course is taught online, the withdrawal process will take place by email and is the responsibility of the student.

- 100% of tuition will be rebated for withdrawals made by Friday of week one of the program.
- 50% of tuition will be rebated for withdrawals made between the Saturday at the end of week one and Friday of week two of the program.
- 25% of tuition will be rebated for withdrawals made between the Saturday at the end of week two and Friday of week three of the program.
- No tuition will be rebated for withdrawals made after Friday of week three of the program.
- No tuition will be rebated for administrative withdrawals.

These refund rules are for 8-week programs. Other interterm programs may have their own refund rules.

Room Rebate

- 100% of room charge will be rebated for withdrawals made by Friday of week two of the semester.
- 50% of room charge will be rebated for withdrawals made between the Saturday at the end of week two and Friday of week three of the semester.
- 25% of room charge will be rebated for withdrawals made between the Saturday at the end of week three and Friday of week four of the semester.
- No room charge will be rebated for withdrawals made after Friday of week four of the semester.
- No room charge will be rebated for administrative withdrawals.

Board Rebate

- 100% of board charge, less actual dollars expended on the student's meal card, will be rebated for withdrawals made by Friday of week two of the semester.
- 50% of board charge, less actual dollars expended on the student's meal card, will be rebated for withdrawals made between the Saturday at the end of week two and Friday of week three of the semester.
- 25% of board charge, less actual dollars expended on the student's meal card, will be rebated for withdrawals made between the Saturday at the end of week three and Friday of week four of the semester.
- No board charge will be rebated for withdrawals made after Friday of week four of the semester.
- No board charge will be rebated for administrative withdrawals.