

Principia College
Registrar's Office

Student Grade Release Change Form

Date _____

ID # P01

Name _____ Signature _____
Please print

Principia considers a student's record to be confidential, with the exception of the following "directory information": student's name, date of birth, address, telephone number (unless the student chooses not to list it), major fields of study, advisor, participation in officially recognized activities and sports, weight and height of athletic team members, class level, house, campus phone number, courses taken and current registration, status (full or part-time), dates of attendance, degrees received, academic honors and awards, most recent educational institution attended.

Any other information about a student is considered confidential. Parents and/or sponsors often want to be involved in the student's progress. This form indicates how much information you want to release. The Registrar's Office recommends you confer with your parents and/or sponsors before filling out this form.

I now authorize release of my grades to and discussion of my academic progress with the following parents or guardians:

Please do not release any of my confidential academic information to anyone but me.

1. _____
Name (please print)

Relationship to student

2. _____
Name (please print)

Relationship to student

These instructions will remain in effect until you submit a Student Grade Release Change Form to the Registrar's Office. If the address for your parents and/or sponsors changes you are responsible for notifying the Admissions office as soon as possible.